

# COUNCILLORS' INFORMATION BULLETIN

Wednesday, 14 September 2022

**Bulletin No: IB/1148**

| INFORMATION ITEM  | Pages  |
|---|--------|
| <p>1 <b>Delegated Planning Decisions</b></p> <p>Delegated planning decisions for the week beginning 5 September 2022 are attached. Contact for enquiries: Jean McPherson, Group Manager (Development Management) on <a href="mailto:jean.mcpherson@crawley.gov.uk">jean.mcpherson@crawley.gov.uk</a>.</p>   | 5 - 8  |
| <p>2 <b>Temporary Traffic Regulation Orders</b></p> <p>The following documents are attached in relation to Temporary Traffic Regulation Orders:</p> <ul style="list-style-type: none"> <li>• List of Temporary Traffic Regulation Orders.</li> <li>• Balcombe Road, Pound Hill/Maidenbower (Appendix A).</li> <li>• Winfield Way, Broadfield (Appendix B).</li> <li>• Wye Close, Broadfield (Appendix C).</li> </ul>  | 9 - 16 |
| <p>3 <b>Changes to Committee Dates</b></p> <p>Please note the following changes and cancellations to Committee dates:</p> <ul style="list-style-type: none"> <li>• <u>Governance Committee</u>: the meeting scheduled for Monday 19 September has been rescheduled to take place on <b>10 October 2022</b> at 7pm. <i>This change was made following the sad passing of Her Majesty the Queen.</i></li> <li>• <u>Employment Panel</u>: the meeting scheduled to take place on 22 September 2022 has been cancelled.</li> <li>• <u>Audit Committee</u>: the meeting scheduled for 27 September 2022 has been cancelled.</li> </ul> <p>These decisions were taken in consultation with the relevant Committee Chairs.</p> |        |



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4 **Action Taken Under Delegated Authority (Significant Operational Decision): Atlantic House - Surrender and Re-Grant of New Lease**

The current lease for Atlantic House expires within 18 months. On 7 September 2022, the Chief Executive took the decision to simultaneously grant a new lease to a new occupier following the surrender of the existing lease by the current occupier. The transaction is at no financial loss to the Council as the surrender premium covers any rent-free period.

This decision was taken in consultation with the Leader and the Head of Corporate Finance. Further information on the details of the transaction are available from the Council's Asset Manager.

5 **Action Taken Under Delegated Authority: Council Tax Government Discretionary 'Energy Rebate' Scheme - Revised**

17 - 24

On 14 September 2022, Councillor Jones, as Leader of the Council (and in consultation with the Chief Executive and the Head of Corporate Finance), took the decision to approve the Council's Revised Energy Rebate Discretionary Guidelines and give delegated authority to designated senior officers to make relief awards within these guidelines.

The Council has been allocated £201,750 of grant funding from a £144m discretionary fund from the Government 'to provide support to other energy bill payers who are not eligible under the terms of the core band A – D energy rebate scheme'.

Crawley Borough Council has worked with all other West Sussex Districts and Boroughs to agree a joint scheme. A scheme was approved in March 2022, however, there has been low take up across the County for this joint scheme, therefore the scheme has been amended to allow a top-up for those on Council Tax Reduction.

So that an online application process can become live to enable the Council to start supporting eligible residents as soon as possible this decision has been taken using the Special Urgency Procedures set out in the Constitution and has also been Protected from Call-In by the Chief Executive.

The report (Consideration Report FIN/590 of the Head of Corporate Finance) on which this decision was taken is attached.

6 **Minor Amendment to the Constitution: Financial and Budget Procedure Rules**

Following an internal audit review of Financial Resilience, the Head of Governance, People & Performance has agreed to amend paragraph B.7 of the Financial and Budget Procedure Rules (contained within the Council's Constitution) so it now reads (*new wording shown in red*): "The Head of Corporate Finance will seek views on the revenue and capital proposals via the Budget Advisory Group **or through a Member Seminar and the Overview and Scrutiny Commission.**"

This change will come into immediate effect and the Constitution will be updated to reflect this change when it is next published.

|   |  |                |
|---|--|----------------|
| 7 | <b>Warmer Homes Programme</b>  | <b>25 - 28</b> |
|   | Information on the Warmer Homes Programme is attached.   |                |
| 8 | <b>Staff Changes: August 2022</b>  | <b>29 - 30</b> |
|   | Staff changes for August 2022 are attached for Councillors only.                                     |                |
| 9 | <b>Press Releases</b>  |                |
|   | Press releases are available at <a href="http://www.crawley.gov.uk/news">www.crawley.gov.uk/news</a> |                |

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# CRAWLEY BOROUGH COUNCIL

## DELEGATED PLANNING DECISIONS

The following decisions were issued, subject to conditions, under delegated powers for the period 05/09/2022 and 09/09/2022

| Application Number | Location                                     | Proposal   | Date of Decision | Decision |
|--------------------|--|--|------------------|----------|
| CR/2017/0997/CC9   | TOWN HALL, THE BOULEVARD, NORTHGATE, CRAWLEY | Discharge of conditions 14 (bird hazard management plan), 29 (hoarding design) and 35 (community use) pursuant to CR/2017/0997/OUT for a hybrid planning application comprising: a) a detailed application for the demolition of the existing council offices and civic hall, and erection of a replacement town hall, offices and a public square, and associated access, car parking, landscaping and ancillary works, and, b) an outline application for residential development comprising up to 182 units including commercial space with details of access, all other reserved (layout, scale, landscaping and appearance) | 8 September 2022 | APPROVE  |
| CR/2019/0271/CC5   | ZURICH HOUSE, EAST PARK, SOUTHGATE, CRAWLEY  | Discharge of condition 1, d and e (contamination) pursuant to CR/2019/0271/PA3 for prior approval for change of use from office (B1) to residential (C3) for 44 residential units  | 8 September 2022 | APPROVE  |
| CR/2020/0588/CC4   | 42 & 44 BRIGHTON ROAD, SOUTHGATE, CRAWLEY    | Discharge of conditions 4 (materials), 6 (external features) and 26 (water efficiency) pursuant to CR/2020/0588/OUT for outline application (access and layout to be determined with appearance, landscaping and scale reserved) for the erection of a part 3 and part 4 storey building comprising of 5 x 1no. bedroom flats and 15 x 2no. Bedroom flats, of which 2 no. will be designated as affordable housing,  | 9 September 2022 | APPROVE  |

| Application Number | Location  | Proposal   | Date of Decision | Decision       |
|--------------------|---|--|------------------|----------------|
|                    |   | following the demolition of existing semi-detached dwellings, the improvement of an access from Brighton Road, the creation of a new vehicular access from Stonefield Close and associated works and landscaping   |                  |                |
| CR/2021/0248/CC10  | THE BASE, FLEMING WAY, NORTHGATE, CRAWLEY                       | Discharge of condition 18 (solar panels) pursuant to CR/2021/0248/FUL for demolition of the existing buildings and redevelopment of the site to provide two buildings (use class B8 - storage or distribution) with ancillary offices, parking and service yards, new site access, landscaping, boundary treatments and associated works | 9 September 2022 | APPROVE        |
| CR/2022/0126/FUL   | 21 WORTH PARK AVENUE, POUND HILL, CRAWLEY                       | Erection of single storey front extension and formation of two front and two rear dormer windows   | 9 September 2022 | PERMIT         |
| CR/2022/0207/FUL   | BLACK CORNER COTTAGE, BALCOMBE ROAD, POUND HILL, CRAWLEY        | Loft conversion, dormer and rooflight to second floor. Single storey extension to rear   | 5 September 2022 | PERMIT         |
| CR/2022/0332/192   | 39 LISMORE CRESCENT, BROADFIELD, CRAWLEY                        | Certificate of lawfulness for proposed loft conversion. Dormer to rear.  | 8 September 2022 | REFUSE         |
| CR/2022/0379/FUL   | PLATFORM, 11 THE BOULEVARD, NORTHGATE, CRAWLEY                  | Erection of an external ground mounted Mitsubishi electric MUZ-HR71VF air conditioning unit  | 7 September 2022 | PERMIT         |
| CR/2022/0393/192   | 6 WILLOW CLOSE, NORTHGATE, CRAWLEY                              | Certificate of lawfulness for a single storey rear extension across the rear of the property up to the existing extension and demolition of existing porch to replacement with new porch   | 8 September 2022 | SPLIT DECISION |
| CR/2022/0401/FUL   | LANGLEY GREEN HOSPITAL, MARTYRS AVENUE, LANGLEY GREEN, CRAWLEY, | Erection of new secure external area with 5.2-metre-high security fence and related alterations to doors and windows   | 9 September 2022 | PERMIT         |

| Application Number | Location  | Proposal   | Date of Decision | Decision                    |
|--------------------|---|--|------------------|-----------------------------|
| CR/2022/0476/HPA   | 111 ST MARYS DRIVE,<br>POUND HILL, CRAWLEY,                 | Prior notification for the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 6m and have a maximum height of 2.90m and an eaves height of 2.80m | 9 September 2022 | PRIOR APPROVAL NOT REQUIRED |
| CR/2022/0483/TPO   | 7A SALEHURST ROAD,<br>POUND HILL, CRAWLEY                   | T1 and T2 Oaks in rear garden - remove stem growth up to crown break for general maintenance   | 5 September 2022 | CONSENT                     |
| CR/2022/0488/TPO   | 7 SALEHURST ROAD,<br>POUND HILL, CRAWLEY                    | T1 Oak front garden - reduce height and crown radius by a maximum of 1.5 metres to nearest suitable growth points. Thin crown by 10-15%  | 5 September 2022 | CONSENT                     |
| CR/2022/0524/TEL   | EXISTING TELECOMMS MAST, NEWTON ROAD,<br>NORTHGATE, CRAWLEY | Notification for proposed 1 no. dish mounted on new support pole and removal of existing offset bracket fixed to tower leg   | 5 September 2022 | NO OBJECTION                |

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# Agenda Item 2

## **List of Temporary Traffic Regulation Orders**

The following documents are attached in relation to Temporary Traffic Regulation Orders:

- List of Temporary Traffic Regulation Orders.
- Balcombe Road, Pound Hill/Maidenbower (Appendix A).
- Winfield Way, Broadfield (Appendix B).
- Wye Close, Broadfield (Appendix C).

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Please be advised that West Sussex County Council has received a request for Temporary Traffic Regulation as follows:

|                                   |  |             |
|-----------------------------------|--|-------------|
| Road Name                         | Balcombe Road  |             |
| Village/Town/Parish               | Crawley  |             |
| Specific Location                 | Balcombe Road, Crawley   |             |
| Reason for TTRO                   | <p>Night Road Closure (northbound) from the junctions with Balcombe Road Roundabout to Street Hill to allow for slot cutting of loop detectors in the road surface for the traffic signal crossing on Balcombe Road. No access to Balcombe Road northbound as the location of the loop is in the mouth of the exit of the roundabout.</p> <p>For more information regarding these works please contact Telent on 07764325246</p> |             |
| Proposed Start Date / Time        | Date: 24th October 2022  | Time: 20:00 |
| Proposed End Date / Time          | Date: 24th October 2022  | Time: 23:59 |
| The restriction will be effective | Night-time only from (time) 20:00 (time) 23:59   |             |
| Access arrangements               | Access will not be maintained during works and the diversion route will need to be followed  |             |
| Applicant name                    | Telent   |             |
| Applicant contact tel number      | 07764325246  |             |
| Any other details                 | For more information about this proposed TTRO please visit: <a href="https://one.network/?tm=130761695">https://one.network/?tm=130761695</a>  |             |

The application is currently being processed and you will be advised further when details are confirmed.

Yours faithfully,

West Sussex County Council

Streetworks Team

[Report a problem with a road or pavement](#) or [raise a highways related enquiry](#)

Follow us at [@WSHighways](#)

Email: [tto@westsussex.gov.uk](mailto:tto@westsussex.gov.uk)

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# PUBLIC NOTICE

## Temporary closure of Winfield Way, Broadfield, 10th October 2022

**NOTICE IS HEREBY GIVEN** that from the date specified below, West Sussex County Council has temporarily closed to all traffic Winfield Way, Broadfield in the Crawley District under Section 14(2) of the Road Traffic Regulation Act 1984, as amended, on Winfield Way for a distance approx 60 metres

The temporary closure is scheduled to commence on 10th October 2022 for up to 5 days (It is estimated to be completed on 10th October 2022) and is required for the safety of the public and workforce while West Sussex County Council undertakes BUS LANE ONLY Road closure between the roundabouts with works taking place on the bus track for essential safety works to a gully cover.

The restriction will be in place **off peak only** from 09:30 until 15:30

An alternative route will be signed on site but please visit <https://one.network/?tm=130918471> for more details.

Access maintained for emergency services, residents and pedestrians

For information regarding this closure please contact WSCC on 01243 642105 who will be able to assist with scope of these works.

Dated: 13th September 2022

Matt Davey

Director of Highways, Transport and Planning

### West Sussex County Council

[Report a problem with a road or pavement](#) or raise a [highways related enquiry](#)

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# PUBLIC NOTICE

## WEST SUSSEX COUNTY COUNCIL TEMPORARY TRAFFIC REGULATION

### **WYE CLOSE, CRAWLEY**

NOTICE IS hereby given that in pursuance of the provisions of Section 14(2) of the Road Traffic Regulation Act, 1984, as amended, the use of (and parking on) **Wye Close, Crawley** from junction with **Hollingbourne Crescent** is temporarily prohibited from **23/09/22 at 09:30 until 23/09/22 at 15:00**

**The restriction will be in place off peak only between 09.30-15.00**

This closure is necessary to allow **Balfour Beatty to undertake urgent carriageway pothole repairs on behalf of WSCC**

Emergency vehicle, Residential and Pedestrian access will be maintained at all times

There is no alternative route for traffic as this is a dead end road

This restriction will be effective for a maximum of 5 days from the start date given above

Any queries about the effect of the closure on traffic using the highway please contact West Sussex County Council on 01243 642105

Any queries about the works please contact **Balfour Beatty on 01243 642105**

Dated **14 September 2022**

Matt Davey  
Director of Highways, Transport and Planning

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# Agenda Item 5

## Crawley Borough Council

### Consideration Report for Delegated Decision by the Leader

14 September 2022

#### Council Tax Government Discretionary 'Energy Rebate' Scheme - Revised

Report of the Head of Corporate Finance (FIN/590)

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#### 1. Purpose

- 1.1. To seek approval for the Council's Revised Council Tax Energy Rebate Discretionary Scheme in order to allocate Government funds to council taxpayers who are not eligible for the main scheme.
- 1.2. The Council has been allocated £201,750 of grant funding from a £144m discretionary fund from the Government 'to provide support to other energy bill payers who are not eligible under the terms of the core band A – D Energy Rebate Scheme'.
- 1.3. A scheme was approved in March 2022, however there has been low take up across the County for this joint scheme, therefore the scheme has been amended to allow a top-up for those on Council Tax Reduction.
- 1.4. This report requests that the Leader of the Council, in consultation with the Chief Executive and the Head of Corporate Finance, approve a revised Discretionary Energy Rebate Scheme to distribute the share to Crawley Borough Council.

#### 2. Recommendations

- 2.1. That the Leader (in consultation with the Chief Executive and the Head of Corporate Finance):
  - a) Approve the Council's Energy Revised Rebate Discretionary Scheme Guidelines.
  - b) Give delegated authority to designated senior officers to make relief awards within these guidelines.

#### 3. Reasons for the Recommendation

- 3.1. The Council has been given £201,750 to grant energy rebate to council taxpayers within Crawley who are not eligible for the main scheme. As at 9<sup>th</sup> September 2022 £13,200 has been allocated leaving a balance of £188,550. These guidelines seek to provide guidance to staff and council taxpayers on how this Revised Discretionary Relief is to be made and what factors are considered when making the top-up award.

# Agenda Item 5

## 4. Background and Issue to be Resolved

- 4.1. On 3 February 2022 the Government announced that it would provide £150 to Council taxpayers in band A – D £150 to assist with their energy bills.
- 4.2. [Government guidance](#) for the scheme was issued on the 23 February 2022. However the teams involved have been working on annual Council tax billing.
- 4.3. Billing authorities will be responsible for designing the discretionary scheme that are to operate in their areas. However, in developing and implementing their schemes local authorities based on the Government guidelines.
- 4.4. Crawley Borough Council has agree guidelines with all the other West Sussex Local Authorities (attached as an appendix to this report). The guidelines are in line with the guidelines issued by the Government. However all the authorities are underspent so request to revise the guidelines in order to allocate a top-up to those on Council Tax Reduction.

## 5. Other Options Considered

- 5.1. The options considered in this report are the only ones available to the Council as the Council seeks to become more transparent in the use of its discretionary financial assistance to Council taxpayers to assist with their energy bills. These guidelines have been agreed by all West Sussex Local Authorities.

## 6. Urgency of Decision

- 6.1. Due to the urgent nature of this decision the Special Urgency Rule has been used for this decision as it has been impracticable to publish a Forthcoming Decision Notice for the 28 clear days period. The Chair of the Chair of the Overview and Scrutiny Commission has agreed the use of this provision. In addition, due to the urgent nature of this decision the Chief Executive has Protected from Call-In, so that an online application process can become live to enable the Council to start supporting eligible residents as soon as possible.

## 7. Financial Implications

- 7.1. The government grant allocated by the Department for Levelling Up, Housing and Communities (DLUHC) in respect of the Discretionary Energy Rebate Scheme is £201,750. This is a cash limited fund and any relief incurred over and above this must be funded by the Council. There is currently no additional funding identified within the Council to support Discretionary Relief, which means that expenditure will need to be contained within the cash limited.

## 8. Background Papers

- The [Council Tax Rebate 2022-23 billing authority guidance](#) (DLUHC)
- [Councillors' Information bulletin](#) – Wednesday 2<sup>nd</sup> March, 2022

Report author and contact officer:

Karen Hayes (Head of Corporate Finance)  
[karen.hayes@crawley.gov.uk](mailto:karen.hayes@crawley.gov.uk)

# Discretionary up to £150 Energy Rebate Payments

## West Sussex Guidelines 2022/23

1. The West Sussex local authority Boroughs and Districts utilising these guidelines are:
  - Adur District Council
  - Arun District Council
  - Chichester District Council
  - Crawley Borough Council
  - Horsham District Council
  - Mid Sussex District Council
  - Worthing Borough Council
2. This guidance sets out the guidelines under which residents in West Sussex will qualify for the discretionary Energy Rebate Payment of any amount.
3. As part of the Government's ongoing support to rising fuel costs the Government on the 3rd February 2022 announced the £150 Energy Rebate Payment for most households in Council Tax Bands A to D. The Government also announced the Discretionary Energy Rebate Scheme. It is up to each individual Local Authority to decide who to pay and the amount, which include a top up of the main £150 energy scheme. The Government guidelines for the Energy Rebate Payment scheme is at <https://www.gov.uk/government/publications/the-council-tax-rebate-2022-23-billing-authority-guidance/support-for-energy-bills-the-council-tax-rebate-2022-23-billing-authority-guidance>.
4. This document provides guidance to authorities about the operation and delivery of the discretionary energy rebate payment. These guidelines will be published on each Local Authority's website. Authorities will want to make the local population aware of how the discretionary energy rebate payment support package will be

delivered, e.g. through providing information on their websites and/or in press releases

## **Underpinning principles**

5. The principles of the West Sussex Guidelines for the Energy Rebate Payment scheme may include at the discretion of the individual Local Authority:-
  - All qualifying households must normally be liable for Council Tax at the 1<sup>st</sup> April 2022, with certain exemptions as outlined in these guidelines;
  - Payments of any amount at the discretion of the individual Local Authority;
  - A top up payment to anyone in Band A to D getting the main energy rebate of £150;
  - A top up payment to anyone in Band E getting the main energy rebate of £150 due to the disabled reduction;
  - Those whose houses were occupied 1 April but not on Valuation List on the 1 April 2022 but subsequently receive an A to D assessment before the 30<sup>th</sup> November 2022 whilst funds last.
  - Those whose Valuation Band E are reduced to band D by the Valuation Office Agency (VOA) before the 30<sup>th</sup> November 2022 whilst funds last.
  - All households in receipt of Council Tax Support or other means tested benefit during April to November 2022 in Council Tax Bands E to H (whilst funds last);
  - All households receiving war pensions or former military veterans;
  - All households in Council Tax Bands F to H qualifying for the disabled reduction;
  - All households in Council Tax Bands E to H qualifying for Severe Mental Impairment Exemption or discount;
  - All households in Council Tax Bands E to H that qualify for a Carers Discount;

- All households in Council Tax Band E to H getting a student exemption or discount; and
  - Any case that does not meet the above principles considered exceptional by the relevant senior Revenues or Benefits manager or head of service, if needed in consultation with more senior management;
6. West Sussex billing authorities will primarily use their council tax or benefits or existing energy rebate records to identify potential recipients of any energy rebate payment.
  7. The discretionary energy rebate payment should be paid as soon as possible from the beginning of the 2022/23 financial year. The application process will be available by early April 2022. New successful applicants will have Energy Rebate Payment paid quickly after they apply if they are eligible during the 2022/23 financial year. Payments will be made by BACS. A remittance notice will be emailed to accompany any energy rebate payment. Recipients, though, can elect to have the amount credited against their Council Tax account.
  8. Local authorities will maintain a record of rebate payment expenditure under this scheme, either through the council tax system and/or their own local support mechanisms such as Grant Approval.
  9. This assistance provided for the energy rebate payment will not affect the eligibility of recipients for other benefits including Council Tax Support.
  10. Households will need to apply through an online claim form for the discretionary energy rebate via the Grant Approval or similar system, which has been used for the COVID business grants and test and trace payments. Help will be available for residents who are unable to claim online – please contact your respective Local Authority. No

payment will be made without an application. This electronic form including the declaration must be fully completed with all the required evidence to be considered for a energy rebate payment. All applications must be made by midnight on the 30<sup>th</sup> November 2022 or until available funds last. Top up awards of the energy rebates can be made from previous application forms or direct debit details.

11. The West Sussex Local Authorities are keen to ensure that support is provided as quickly as possible to individuals who are eligible. It therefore considers that there is a strong case for councils to provide the support up front to enable the maximum support to be delivered promptly.
12. As this is a Discretionary Scheme there is no formal appeal against any decision. All West Sussex Councils will have an informal review process normally through a more senior or independent officer. Any challenge must be on a point of law through the courts.
13. This application or direct debit process will allow the Councils to undertake pre-payment checks to confirm eligibility and to allow the individual Council to determine how to use its discretion in relation to the appropriate level of grant.
14. The Councils will use their discretion in identifying the right households to potentially receive this funding, based on the application or direct debit process.
15. The Councils will ask the household to complete a declaration, or email or write to the household, stating that by accepting the energy rebate payment, they have confirmed they are eligible under the energy rebate payment scheme.
16. Also as a condition of funding we will expect the household applying to sign a declaration stating that they are not committing any fraud, as well as giving the Council permission to

share data to check such compliance and that these guidelines are complied with. The Council will also have to share this data with the Government bodies to check such compliance and for monitoring purposes and by signing the declaration the applicant gives the Council permission to do this and allow Government bodies any access to the data for such checks.

## **Decision Making Process**

17. Applications and/or awards based on direct debit details will be determined by authorised Council officers, in consultation with Executive Members where appropriate and in line with the guidelines.
18. All decisions will be communicated by email or in writing to residents. Decisions will be made as soon as possible after the receipt of further information if required, and after pre-payment assurance checks have been carried out.

## **Payments of the Energy Rebate**

19. These payments are Energy Rebate Payments and not Loans, and therefore will not require repayment, unless paid in error or where fraudulent activity is detected.
20. Energy Rebate Payments income received by a household is not subject to tax.
21. Each Council reserves the right to not award an energy payment if it appears payment should be made to someone else

## **Managing the risk of fraud**

22. The Councils will not accept deliberate manipulation and fraud. Anyone who dishonestly provides false or misleading information in communication with any Council, including verbal communication, will be committing a criminal offence contrary to the Fraud Act 2006 and will be subject to a criminal

investigation and criminal proceedings may be taken against them.

23. All information is subject to internal and external audit checks, as well as Government bodies pre and post payment checks and will also be scanned for potential fraud with approved bodies.

## **Sharing Information**

24. By applying for an energy rebate payment all applicants give authority to the West Sussex Councils to share data for efficient system administration (including within their own Authority) and to protect the Public Purse, subject to the Data Protection legislation. This will include sharing data with Sussex and other Local Authorities. The Local Authority Privacy Notice will be updated to reflect this.
25. The Councils will be required to share data with Government Departments for monitoring, to protect the public purse and other reasons. By applying for a discretionary energy payment all applicants give authority for this.
26. The Councils are also required to provide open data, and be transparent about the use of public funding. In accordance with Data Protection Guidelines, this energy payment data may be subject to being published on Council's websites and also subject to Freedom of Information requests.



# Agenda Item 7

## Warmer Homes Programme – new funding secured

The Warmer Homes Consortium has been successful in its bid for LAD (Local Authority Delivery) phase 3 and Home Upgrade Grant funding to provide measures to support both on and off gas low-income and energy inefficient households until March 2023.

### Measures (subject to technical feasibility) include:

- Cavity & solid wall insulation (external/internal)
- Loft, room-in-roof & underfloor insulation
- Air source heat pumps
- Solar PV panels
- High heat retention storage heaters
- Heating controls
- Park home wall insulation

### Funding is subject to the following eligibility criteria:

- The home is owned or privately rented (landlords will be required to make a financial contribution).
- A home's energy efficiency rating shown on its Energy Performance Certificate (EPC) is E, F or G (limited funding is available for EPC D rated properties).

### AND

- The total household annual income of £30,000 or less (before housing costs/bills) OR resident receives a [means-tested benefit](#) OR resident meets an additional eligibility criteria, known as the ECO flexible eligibility 'statement of intent'.

Homes with a mains gas supply could receive up to £10,000. Those that are off gas could receive up to £25,000.

Residents should apply by visiting [www.warmerhomes.org.uk/programme](http://www.warmerhomes.org.uk/programme) and click 'apply now' or call 0800 038 5737.

156 Crawley households with an E, F or G Energy Performance Certificate (EPC) rating have received a letter from Warmer Homes. A further mailout is planned for September/October targeting selected EPC - D rated and other selected properties.

If you have any questions regarding the scheme, please contact Sustainability Officer, [claire.stark@crawley.gov.uk](mailto:claire.stark@crawley.gov.uk)

The [www.westsussexenergy.co.uk](http://www.westsussexenergy.co.uk) provides Crawley residents with advice and local information on keeping warm and reducing energy bills.

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# Warmer Homes



## Are you looking at ways to make your home energy efficient to help you reduce your energy bills?

The Warmer Homes programme offers a range of fully-funded energy-efficiency improvements for eligible residents including:

- insulation
- air source heat pumps
- solar panels

## Am I eligible?

You may qualify for the funding if the following statements apply:

Your home has an EPC rating of E, F or G (limited funding is available for EPC D rated properties).

**And either:** You have a total household annual income of £30,000 or less (before housing costs/bills)

**OR:** You receive a means-tested benefit

## Apply now:

[www.warmerhomes.org.uk](http://www.warmerhomes.org.uk) or call us on **0800 038 5737** (freephone)



Scan the QR code using the camera on your smartphone and apply now

\*This programme is available to owner occupiers and private rental tenants only. Private rental properties will require landlord permission and landlord contribution.

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# Agenda Item 8

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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